



## Austria 2010 - General notes from 300610

### Cancellation Charges

We have entered the time period when Jeka have cancellation charges and despite what some of you think I am not able to work miracles and get these charges removed.

For reference the cancellation charges are as follows:-

Cancellation 30 - 42 days prior to departure - 50% of holiday price - Past

Cancellation 15 - 29 days prior to departure - 60% of holiday price

Cancellation 1 - 14 days prior to departure - 75% of holiday price

Cancellation less than 1 day - 100 % of holiday price

I hope this is clear and nobody will be requesting a unreasonable refunds

### Outstanding Monies

Again, many thanks to those of you that have paid. I appreciate that these are difficult economic times but for those that still owe money we need it. We have to pay out for many things in order to make this trip work, you may be thinking it's only a little bit but it all adds up.

### Responsibilities - GLSE & Jeka

- Insurance
- Transport
- Activities Programme (though there will be spare time for leaders to fill!)
- Food
- Risk Assessments & Emergency Planning
- Village Teams to be point of contact for leaders
- Central Team to be point of contact for Village Teams

### Responsibilities - Unit Leaders & Adults

- Unit Leaders & Teams are responsible for welfare of young people as they would during any other scout event
- Emergency information pack gives you a chart of who to contact under what circumstances
  - When travelling (ensuring everyone arrives with passport etc)
  - During activities
  - When you're in the accommodation
  - Daily/Dynamic Risk Assessments
  - FA kit per activity group
  - Taking health forms for activity group to the activities
  - Advising village teams or central staff of any serious issues
  - Medication (either prescribed or as listed on health forms)
  - Wet weather activities

