

Disneyland Paris

27th–29th January



2012

Final Information

Introduction

This is the information pack for the Disneyland Paris 2012 trip. It contains a variety of policies and pieces of information. Information such as definite coach leaving times and complete rooming arrangements will be sent out at the start of December. The contents of the Pack are as follows:

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The Duty manager contact number for this event is:

Before We Go

Uniform Badge

At the leaders meeting on 5th October you will receive your Groups Disneyland Paris badges. Additional badges are available to purchase at £1.00 each. These badges should be placed on the left hand side of the uniform, above the purple membership badge. It can remain on the uniform for three months after the event.

All people attending are also allowed to wear the scout union flag badge, this goes on the right hand side of the shirt, above the challenge badges and Chief Scouts Awards. This can remain on your uniform indefinitely.

Clothing

All Participants on this trip will receive a GLSE Scouts Disneyland Paris Jumper and Beanie Hat.

At the meeting on 5th October you will be given an order form for these items. It will also contain additional items which participants will be allowed to purchase if they choose. They will receive these items when they reach Paris

The order forms for these items must be returned to Andrew Watkins: 12 St Thomas Drive, Orpington, Kent, BR5 1HF
All forms must be returned by **1st November 2011**

Health Forms

All health forms should be recorded on the spread sheet as requested by this Saturday. It is imperative that this happens as we are waiting on this information to complete insurance details and to return food information to Venture Abroad.

Rooming arrangements

Please also ensure that these are returned to us by this Saturday at the latest

Cameras

Young people are welcome to take a camera with them on the trip, however these will not be covered on the insurance if lost so we recommend taking a disposable camera.

Money

Participants will not need to pay out for anything other than souvenirs during this trip. We found that between £20-£30 was plenty.

Itinerary

Friday 27th January- Outbound Travel Day

17.00-17.30hrs- Coach departs your designated leaving point

18.45hrs- Coach Arrives at Dover

19.45hrs- (UK time) Coach departs from Dover

22.15hrs- (French Time) Ferry arrives in Calais

22.30hrs- Coach leaves Calais

Approx 185 mile Journey

Saturday 28th January

02.00hrs-Coach arrives Davy Crockett Ranch, Disneyland Paris

Here you will be met by County Disneyland Paris Team and Venture Abroad Representatives. They will assist groups to their cabins.

From 07.30hrs-Breakfast at Leisure-*please take your pink voucher received at check in (one per cabin) to collect your breakfast from the cabins at the start of the trail.*

09.45hrs-Meet the coach to go into Disneyland Paris- *Your group should meet at the end of the trail where you will be met by a venture abroad representative who will assist your group with boarding the coach to transfer you to the Theme Parks. Please ensure that you have your groups Lunch vouchers and park tickets with you.*

18.45hrs- Arrive at Planet Hollywood for pre-booked meal.

21.00hrs -Meet coach in coach park for return trip to the Ranch.

Sunday 29th January- Return Travel Day

From 07.30hrs-Breakfast at Leisure-*please take your pink voucher received at check in (one per cabin) to collect your breakfast from the cabins at the start of the trail.*

09.30hrs- Assemble at the end of your trail with your entire luggage. *You will be met by a venture abroad representative who will assist your group in boarding the coach.*

13.30hrs-Group meets coach in coach park for return Journey to UK

17.30hrs-Coach arrives in Calais

18.25hrs (French Time) - Ferry Departs Calais

19.00hrs (UK time) - Ferry arrives in UK

19.15hrs- Coach departs Dover

20.30hrs- Coach arrives at pick up point.

Please note, currently these times are provisional and are subject to change. If they do we will provide you with an updated itinerary.

Kit List

All Participants should travel to Disneyland Paris in Uniform and **hand their passport to their unit leader on arrival.**

Please bring a packed tea with you to eat on the coach. This must not contain any fizzy drinks or energy drinks and all drinks should be re-sealable. Please also keep sweets to a minimal amount (One small bag is more than enough)

- Please remember that we will be in the Theme park on Saturday and Sunday, regardless of the weather. Therefore we advise that you pack warm clothing, and ensure shoes are warm and waterproof (Hiking boots will be warmer and less likely to get wet than shoes)
- All medication (including herbal remedies and cough sweets) should be labelled with the dosage and your name and must be handed into your leader on arrival.
- Jeans will soak up water when wet and will not dry, we do not recommend that you bring them with you.
- Everyone will receive a Disneyland Paris Hoodie; however it is defiantly worth thinking about layers to go underneath this!

Clothing

- Thermal trousers or leggings
- Pair of trousers to wear in the Park
- 2 T-shirts (possibly think about long sleeves)
- Fleece or jumpers as appropriate
- Waterproof jacket and Trousers
- Underwear
- Pyjamas

Wash Kit

- Shower gel
- Hairbrush and hairbands
- Toothbrush and toothpaste
- Flannel and soap

Miscellaneous

- Small day bag to carry around Disneyland
- Water bottle
- Camera (optional)
- Named wallet/purse

All kit should be packed in a rucksack, duffel bag or holdall. Participants must be able to carry all of their own kit.

Accommodation Information

The Address of the accommodation that we will be staying in is as follows:

Davy Crockett Ranch

Disneyland Paris

BP117

F-77777 Marne-Le_vallee

Cedex 4

France

Telephone of reception: 0033 (0)1 60 45 69 00

Each cabin will be made up of three rooms: One room with a Bunk Bed and two separate rooms with Double Beds. There is also a toilet and small kitchen area. There is a TV in all of the Cabins.

A map of the Davy Crockett Ranch is attached below:



It is likely that all rooms will be in the same circle eg area A, and that cabins will be next to each other, although this is not guaranteed.

In case of an emergency please advise your young people to meet at the Emergency meeting point signs outside the cabins.

Eating Arrangements

Breakfast at the Ranch

All participants will get Breakfast at the Ranch. Breakfast opens at 7.30am. This will consist of Orange Juice, French bread, Croissant, butter and Jams. Participants will need to walk to the end of their trail with the pink ticket, which they will receive on the Friday evening to receive their breakfast. If young people are sharing a cabin then a leader needs to ensure that the young people collect their breakfast on time.

Lunch in the Park

On Either the Friday night or Saturday morning you will receive your groups Park Tickets and meal vouchers. You can use your lunchtime meal vouchers in the following places:

Menu Pluto	Location	Details
New York Sandwiches Diner*	Disney Village	Bagels and variety of sandwiches
Billy Bobs*	Disney Village	Snack Bar Menu only between 18.00 hrs and 19.30 hrs

Colonel Hathi's Pizza*	Adventureland	Pizza, Lasagnes and salads
Hakuna matata*	Adventureland	Sandwiches and Salads
Café Hyperion	Discoveryland	Hamburger and Salads
Au Chalet De La Marionnette*	Fantasyland	Roast Chicken, hamburgers, and hot dogs
Toad Hall*	Fantasyland	Fish 'n' chips and chicken sandwiches
Pizzeria Bella Notti*	Fantasyland	Pizza and Pasta
Fuente Del Oro*	Frontierland	Mexican specialities
Last chance Café*	Frontierland	Hamburgers
Cowboy cookout Barbeque*	Frontierland	Smoked chicken, spare ribs and hamburgers
En coulisse*	Walt Disney studios	Hamburgers, chicken burgers, Pizza, salads and Ice cream

*Self Service/counter service

Menu Pluto vouchers are valid for a set meal or may be used as payment or partial payment on any menu. No change is given. Soft drinks only can be purchased with Menu Pluto vouchers. The voucher is not a reservation for a meal.

It is likely that your young people will be eating burgers in the evening at Planet Hollywood, it may therefore be worth discouraging them from eating burgers at lunchtime also!

Dinner at Planet Hollywood

We will meet outside Planet Hollywood at 18.30 for our evening meal. Please ensure that your group is there promptly. The meeting place is marked on the map below.



Meet here on Saturday evening at 18.30 prompt for dinner!

Miscellaneous Information

Coach Marshals

Whilst all leaders are always responsible for their own groups we would like to have a marshal for each coach. They will be responsible for getting everyone onto the coach safely and checking everyone has boarded. They will be provided with sick bags, a list of their coach participants and a coach name! The coach Marshall will be expected to provide a couple of DVD's or Videos that are age appropriate for the whole coach to watch (Disney ones are great to get everyone in the mood!) we will tell you whether you need to provide DVD;s or videos approximately 2 days before we leave! They will also need to take a first aid kit onto the coach

Extras if you choose to bring them

- Each group should carry their own first aid kit
- Entertainment for the coach (The journey will not be that long, and will be split up by a ferry crossing)
- Squash (You will get orange juice in the morning, so young people may not want anything else)
- Additional money for Hot drinks during the day

General Disneyland Paris Information

- Bag searches are carried out at the entrance to the park, please ensure no members of the group are in possession of knives, sharp objects etc.
- The trading post at the Ranch sells replica guns. These must not be taken to the park or back to the UK.
- You are not permitted to eat your own food in Disneyland however there is a designated picnic area located outside the entrance to the main Disneyland Park.
- Your park ticket is called a “Hopper Ticket” this means that you can visit both the Disneyland Theme Park and Walt Disney Studios on the same day.
- If you need to leave the park for any reason please ensure that your group gets their hands stamped at the turnstile as you will not be able to re-enter the park without it.
- Please ensure all group members are aware of where City Hall is located on Mainstreet USA, in the main Disneyland Paris Theme Park. This is an excellent meeting place for any members of the group to go if they get lost. Venture Abroad reps can also be found here until the park closes.
- Parade times are published approximately 7 days in advance, but are subject to change without notification
- Please check the official Disneyland Resort Paris website for the most up to date information.

Main Street USA

Small Town America at the turn of the Century...sounds of a marching band, quaint restaurants and shops and even a barber shop where you can get an old fashioned shave, all bring you back to the nostalgic, carefree days.

Fantasyland

Once upon a time...Fairy tales do come true in this story book world of enchantment. Flying elephants and twirling teacups whirl you off into the land of make-believe. You'll venture into the realms of Pinocchio, Peter Pan, Snow White and Alice in Wonderland and take a delightful musical cruise around the globe in "It's a Small World"

Adventure land

Anything can happen in the land of Adventure. Sail with the Pirates of the Caribbean play in the "Swiss Family Robinson" tree house and explore Captain Hooks Pirate ship. Thrill your way into spiralling the 360 degree loop on the new adventure "Indiana Jones and the Temple of Peril" ...Backwards!

Frontierland

Relive the legend of the American Frontier. Journey down the "rivers of the far west" aboard the "Mark Twain speedboat, then hold on tight for a thrilling ride on the "Big Thunder Mountain" runaway train. Even more chills await at Phantom Manor haunted by 999 mischievous ghosts.

Discoveryland

A celebration of imagination and ingenuity. Blast off for a breath taking and intergalactic odyssey in star Tours. Take a mile high trip across the universe in "Orbitron" Travel from the earth to the moon in "space Mountain

Walt Disney Studios

With the Grand opening of this fantastic new theme park right next door to Disneyland Paris. Here's your chance to go behind the scenes of Cinema, Animation and Television Production to discover what great adventures await you

Nut Allergy Sheet!

What Exactly is this allergy?

The number of people who suffer from nut allergies is increasing. The problem is that it is not always obvious if a product contains nuts. Sometimes, even a tiny quantity of nuts can be fatal.

The Danger

For some people this nut allergy can prove fatal. On the other hand, other people with this allergy do not get a severe reaction, as long as they take the right precautions.

Restaurants and Hotels

It is very difficult to be sure that food does not contain even a tiny quantity of nuts

IT IS EXTREMELY IMPORTANT THAT THE CHEF IS INFORMED WHEN THERE IS A PERSON IN THE GROUP WHO HAS A NUT ALLERGY-EVEN A TINY AMOUNT CAN HAVE FATAL CONSEQUENCES.

There is a lot of food which contain products which derive from nuts, including some sauces. If kitchen utensils are mixed up, nuts from one particular product can be carried over to another.

Allergie aux noix

Qu'est-ce que c'est, cette allergie?

Il y a eu une augmentation du nombre des personnes qui sont allergiques aux noix. Le problème est que ce n'est pas toujours évident si un produit contient des noix. Même une quantité très petite de noix peut entraîner une réaction grave.

Le Danger

Pour quelques personnes, cette allergie peut être mortelle. D'autre part, il y a des personnes qui peuvent vivre sans avoir aucune réaction grave, à condition qu'elles prennent des précautions nécessaires.

Restaurants et Hôtels

Il est difficile d'assurer que les repas ne contiennent même pas une toute petite quantité de noix

C'EST TRÈS IMPORTANT QUE LE CHEF DE CUISINE SACHE QU'IL Y A QUELQU'UN DANS LE GROUPE QUI EST ALLERGIQUE AUX NOIX. MEME UNE QUANTITE TOUTE PETITE DE NOIX PEUT PROVOQUER UNE REACTION MORTELLE.

Beaucoup de plats contiennent des produits dérivés des noix, y compris quelques sauces. Si les ustensiles de cuisine sont mélangés, les noix dans un produit peuvent contaminer un autre.

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Emergency Procedures

Introduction

This procedure details the actions and area of responsibility that will be adhered to in the event of a major incident throughout the duration the Disneyland Paris Trip 2012. It will cover each of the following emergencies:

- a) Fire or threat of fire
- b) Explosion or threat of explosion
- c) Accident requiring medical assistance
- d) Major illness requiring medical assistance
- e) Severe weather conditions and flooding
- f) Other incidents requiring emergency services or safety inspection
- g) In the event of any incident which has caused injury or could cause serious

In the event of any incident which has caused injury or could cause serious injury in the future, it is the responsibility of the leader or adult finding the incident to report the details through correct channels of communication, so that emergency help can be obtained at the earliest opportunity.

Each group will have direct contact with the Duty Manager and Event Manager via the emergency contact number displayed on wristbands.

Management of Major Incidents

Event Incident Controller (EIC)

There will be one person from the Management Team, a Duty Manager, who will be available 24 hours a day to assume this role. Initial information of an incident will be passed to the Duty Manager; a decision will then be made whether to declare the incident a 'Major Incident' or not.

One person will then take overall responsibility for control of the incident and use a high visibility jacket.

The EIC will be responsible for calling or confirming that the appropriate Emergency Service has been summoned. That person will then direct and co-ordinate actions until the arrival of the Emergency Services. A full Incident Log will be kept. i.e. time of incident, time of call to Emergency Service etc.

Disneyland Paris 2012 Emergency Procedures

The necessary authorities in the UK will be informed as soon as is practical and the required actions taken. All actions taken by any adults must be co-ordinated through the EIC and will be recorded and monitored.

Should a decision be taken to evacuate the EIC will be responsible for the evacuation to the RVP and leaders will carry out a roll call, making a list of any missing personnel.

The Assistant managers will provide support to the EIC by forming a management team around them to provide the following:

- a) Back up for phone calls
- b) Recording and monitoring all actions (Incident Log)
- c) Dealing with any calls from the Media
- d) Dealing with any calls from parents and relatives

NOTE

Assistant managers are there as a back up and must not give any instructions without permission from the EIC.

Accident or illness requiring medical assistance

Accident/illness in Davy Crockett Ranch

All leaders should have completed an emergency aid course, they will assess, treat and then record the details of the casualty, recording name, date and time, injuries/illness and treatment given.

In case of accident record: what you are told of how it happened; record names and locations of witnesses, time casualty's leader is informed, leader's name and group.

If it is a serious injury/illness and beyond the assumed capability of the Firstaider, the incident is to be referred immediately to the Duty Manager who will decide the further action to be taken.

IF THE INJURY / ILLNESS IS AN EMERGENCY AN AMBULANCE SHOULD BE CALLED IMMEDIATELY DIRECT FROM THE LOCATION.

In this case it is important that the Duty Manager is informed that an ambulance has been called, the location of the casualty and seriousness of the incident.

All reports of incidents/accidents will be collated at the end of the event section and kept in a confidential file. The Safety officer will be advised of all incidents and initiate an incident investigation if necessary.

Handing Over

If it is necessary at any time to change personnel from the role of EIC or other Controller position, it is very important that this is agreed between both parties and it is recorded in the incident log the time the change took place. Once the change has been made the previous occupant of the position will take no further part in the passing of instructions.

At the conclusion of any Major Incident a debrief will be called by the Safety

Officer and will consist of the following personnel:

- a) Event Incident Controller
- b) Leaders involved
- c) Duty Manager
- d) Anyone deemed necessary by the Safety Officer

Aim to review all the actions taken during the incident and compile a complete record of the Incident

	Examples	What should leaders do	Who else should be informed immediately	Additional Action
Minor Matter	Lost Property, Directions, Enquiries	Leader to provide appropriate advice guidance	No one	None
Minor Conduct	Noise, Out of Bounds, Boisterous	Leader to report and inform Group leader	No one	Leader to be informed
Minor Misdemeanour	Wandering around ranch, disruptive behaviour, inappropriate behaviour, towards others	Leader to inform Group leader and record	No one	Leader to be informed

Incident	Intruder, missing participant	Leader to inform Duty manager and record	Duty Manager	Duty Manager to inform Event Organiser and Police if necessary
Minor Accident/ Illness	Illness, Accident	Leader to contact First Aid if necessary and record action		Emergency service to be informed if necessary by First Aider, Duty Manager and record
Major Misdemeanour	Bullying, repeat offending of minor misdemeanour issues leading to complaints of other participants	Person to report to leader and record	Leader to inform Duty Manager and record	Event organisers to decide appropriate action
Illegal Activities	Theft, Assault, Drugs or alcohol use, child protection issues	Leader to inform Duty Manager and record	inform Police and/or event organisers as appropriate	Event organizers or Police to take appropriate action. Inform other authorities when appropriate

USEFUL ADDRESSES AND PHONE NUMBERS

Venture Abroad Representatives can be found in City Hall in the Disneyland Park or at the Davy Crockett Ranch

MEDICAL ASSISTANCE

Doctors

Hospitals

Emergency Phone Number: 112